

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Conductive Learning Center of North America  
Date of Drill: 11/5/20 Time drill was held: 11:00 am (pm/am)  
Exact time required to evacuate/shelter/secure: 5 min.  
Total Participants: 10  
Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 2020-2021  
Name of person conducting drill: Jill Marewski  
Title of person conducting drill: Business Manager  
Signature of person conducting drill: Jill Marewski

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_